

HARRY TILL
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US
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Primary Phone: 810-575-9032

Administration/Management

OBJECTIVE: Seeking a position to utilize skills in policy/procedure development, training program development, regulatory analysis and office administration.

Skilled in the use of database systems, spreadsheets, and web page design.

TARGET LOCATIONS: Detroit, MI area

WORK STATUSUS: I am authorized to work in this country for any employer.

EXPERIENCE6/1978 - Present: ANR Pipeline Company. Detroit, Michigan
Manager, Safety and Field Vehicle Administration
Responsible for development and management of a corporate occupational safety program.

Includes regulatory analysis and compliance, policy and procedures, injury analysis, training, record keeping and reporting, representative for professional and trade organizations, and safety recognition programs.

Supervised seven Field Safety Specialists located throughout the country.

6/1974 - 6/1978 ANR Pipeline Company, Detroit, Michigan
Procedures Analyst
Development of standard operating procedures.

10/1967 - 5/1974 ANR Pipeline Company, Detroit Michigan
Computer Operator
Operation of various main-frame and peripheral computers.

11/1966 - 10/1967 SCM Corporation, Detroit, Michigan
Asst. Office Manager
Responsible for supervision of office and shipping and receiving, and customer relations.

11/1960 - 11/1966 U. S Army Various
Staff Sergeant
Finance and Accounting Office. Responsible for payroll.

EDUCATION2/2000National Safety Council US-Illinois-Ithaca
Certification
Certified Utilities Safety Administrator

10/1996National Safety Council US-IL-Ithaca

Professional
Motor Fleet Accident Investigation

9/1993J. J. Keller US-MI-Detroit
Professional
Federal Hazardous Material Transportation Regulations Compliance.

9/1982International Loss Control Institute US-GA-Atlanta
Professional
Certified Safety Auditor

12/1980Nternational Safety Academy US-TX-Houston
Certification
Total Loss Control Management

6/1960Wayne Memorial High School US-Michigan-Wayne
High School or equivalent

National Safety Council US-Illinois-Ithaca
Certification
Advanced Safety Certificate

Detroit College of Business US-Michigan-Dearborn
Bachelor's Degree
Attended one year. Business Administration

Scoolcraft College US-Michigan-Dearborn
Bachelor's Degree
Attended one year. Business Administration.

AFFILIATIONS2/2000 - Present Southern Gas Association, Member, Safety and
Health Committee

8/1999 - Present American Society of Safety Engineers, Member

10/1978 - Present National Fire Protection Association, Member

10/1978 - Present National Safety Council, Corporate Representative

SKILLS

Microsoft Access for database management, Expert, Currently used 5 years
Power Point for training presentations, Intermediate, Currently used 2
years

Excel for statistical reporting, Intermediate, Currently used 5 years
Microsoft Front Page for web page development, Expert, Currently used 3
years